

CoSD LEMSIS Staff Positions in Licensing Portal and Corresponding Elite Permissions

CoSD LEMSIS Licensing Portal is integrated with Elite, so that positions assigned on the Licensing Portal will be given permissions in Elite. Below is a table of the available positions for each agency in the Licensing Portal, and the level of access the user will have in Elite.

Note: If one person is assigned to multiple roles, they will automatically be given the highest level of access of the assigned roles. For example, someone assigned to Primary Contact and Agency Supervisor will have access given to Agency Supervisors, since it is the highest level of access.

Licensing Portal				Elite	
Staff Position	Minimum Number	Maximum Number	Permissions in Licensing Portal	Permission Group	General Description of Permissions
Administrator	1	1	Agency applications, roster personnel	Agency Administrator	Administer agency level settings, Review agency's PCRs, Generate PCR, Reporting
Administrator Back-Up	1	2	Agency applications, roster personnel		
Agency Supervisor	1	10	Roster personnel	Agency Supervisor	Review agency's PCRs, Generate PCR, Reporting
Medical Director	N/A	1	Complete agency applications when applicable See agency applications	Agency Authorized Reviewer	Review agency's PCRs, Reporting
Primary Contact	N/A	1	No agency-level permissions		
Disaster Coordinator	N/A	1	No agency-level permissions		
Operations Officer	N/A	1	Complete agency applications when applicable See agency applications		
Primary QA Contact	N/A	1	No agency-level permissions		
Infection Control Officer	N/A	1	No agency-level permissions		
Agency Reviewer — Other	N/A	10	No agency-level permissions		
Billing	N/A	10	No agency-level permissions	Agency Billing	Reporting
Personnel <u>NOT</u> assigned to one of the above roles			Only access to their profile and applications	Agency Provider	Generate PCR Reporting on own PCRs